

**MINUTES**  
**HARRISON COUNTY DEVELOPMENT COMMISSION**  
**September 20, 2016**

The regular September meeting of the Harrison County Development Commission was called to order at 8:25 am on Tuesday September 20, 2016 in the Conference Room of the Harrison County Development Commission located at 12281 Intraplex Parkway, Gulfport, Mississippi.

Commissioners present: President Mark Schloegel, John Atherton (*exited as noted*), Frankie Castiglia, Sam LaRosa, Cliff Kirkland, Brian Gollott, John "Shorty" Sneed (*entered and exited as noted*), Warren Conway (*exited as noted*), Sharon Bentz-Mustered, and Jimmy Levens.  
Commissioners absent: Rip Daniels and Jennifer Burke.

Staff members present: Executive Director Bill Hessell, Paula Delcambre, Wade Jones, Dana Burdine, and Michelle Walker as recording secretary.

Consultants present: Legal Counsel Russ Nobile and Don Clark with DCC Consultants.

The media was notified of this meeting.

**I. CALL TO ORDER**

Commissioner Schloegel called the meeting to order at this time.

**II. AGENDA ADJUSTMENTS**

Move Biloxi Land Sale after Guests/Comments  
(*Commissioner Sneed entered at this time*)

**III. INTRODUCTION OF GUESTS**

Bobby Knesal and Darrel Wilson with Utility Partners, Dax Alexander with BMA, Cindy Lamb with Pickering Engineering, David Wheeler with City of Biloxi, Lindsay Ward with SMPDD and David Machado and Greg Thompson with Machado/Patano.

**IV. MEETING MINUTES**

Motion was made by Commissioner Castiglia and seconded by Commissioner Levens to acknowledge receipt and approve the Board of Commissioners regular meeting minutes from August 23, 2016. After discussion, the motion carried unanimously.

- **Follow up to Biloxi Land Sale**

- David Wheeler gave an update on Biloxi Land.  
No Action Taken.

## V. VOTE ITEMS

- **Accept Dredge Material – USM**  
Staff recommended disposing 11,000 cubic yards of material at \$4.00 a cubic yards at USM. Commissioner Castiglia made a motion to accept staff's recommendation and seconded by Commissioner Atherton. After discussion, the motion carried unanimously.
- **Audit Agreement**  
Staff recommended entering into an agreement with Wright, Ward, Hatten & Guel for the audit in the amount of \$22,895. Commissioner Conway made a motion to accept staff's recommendation and seconded by Commissioner Atherton. After discussion, the motion carried unanimously.
- **Bank Stabilization – Final Changer Order**  
Engineering Committee recommended the Bank Stabilization final change order. After discussion, the motion carried unanimously.
- **Mayer Electric Sale**  
Commissioner Sneed made a motion to spread in the minutes the Mayer Electric Sale and seconded by Commissioner Castiglia. After discussion, the motion carried unanimously.
- **Ratify Selection of Pickering for Treatment Plant Review**  
Staff gave an update on Pickering treatment plant review and recommended the fee amount of \$12,000.00. Commissioner LaRosa made a motion to ratify the contract with Pickering and seconded by Commissioner Levens. After discussion, the motion carried unanimously.
- **Motion to Increase Water/Sewer Rates 5% Starting October 1<sup>st</sup>**  
Staff recommended increasing the water/sewer rates 5% starting October 1<sup>st</sup> the operation and maintenance costs have increased in the last 2 years. Staff will send a letter to notify all of the customers of the rate increase. Commissioner Conway made a motion to approve staff's recommendation and seconded by Commissioner Levens. After discussion, the motion carried unanimously.

## COMMITTEE REPORTS

### A. Marketing & Industrial

- **Wade Jones Marketing Report**  
Wade Jones gave an update on Marketing.  
*(Commissioner Atherton exited at this time)*
- **Brandi Hough's Report**  
Brandi gave an update on Gericare DIP grant and the KCS Railroad repair.

## **B. Administrative, Engineering & Maintenance**

- **City of Gulfport**  
Bill Hessell gave an update on the City of Gulfport grass cutting on Seaway Road. HCDC will cut the grass along Seaway Road for an annual fee of \$15,000 that will be paid by the City of Gulfport. Supervisor Jones has offered to assist in future cutting.  
*(Commissioner Sneed exited at this time)*
- **Credit Card for HCDC**  
Bill Hessell notified the Commissioners that HCDC has obtained a Hancock Bank Visa credit card for agency business.
- **Machado Presentation**  
David Machado gave a presentation on the new survey drone.

## **C. Finance**

- **Operations Financial Statements for August 2016**  
Commissioner LaRosa made the motion to approve all Operation statements for August 2016 and Commissioner Conway seconded the motion. After discussion, the motion carried unanimously.
- **Utilities Financial Statements for August 2016**  
Commissioner LaRosa made the motion to approve all Utility statements for August 2016 and Commissioner Conway seconded the motion. After discussion, the motion carried unanimously.
- **Operations Claims for August 2016**  
Commissioner LaRosa made a motion to approve all claims for Operations for August 2016 and Commissioner Conway seconded the motion. After discussion, the motion carried unanimously.
- **Utilities Claims for August 2016**  
Commissioner LaRosa made the motion to approve all claims for Utilities for August 2016 and Commissioner Conway seconded the motion. After discussion, the motion carried unanimously.
- **Move \$200,000.00 to Checking**  
Commissioner LaRosa gave an update to move \$200,000 to checking.  
*(Commissioner Conway exited at this time)*

## **VI. Directors Report**

- Bill Hessell provided a director's report and gave an update on Leidos site visit with Brandi Hough.

**VII. Old/New Business**

**VIII. Legal**

**IX. ADJOURN**

There being no further business to come before the Commission, the meeting adjourned at 10:05 am.



Mark Schloegel, President



John "Shorty" Sneed, Secretary