

**MINUTES**  
**HARRISON COUNTY DEVELOPMENT COMMISSION**  
**October 20, 2015**

The regular October meeting of the Harrison County Development Commission was called to order at 8:25 am on Tuesday October 20, 2015 in the Conference Room of the Harrison County Development Commission located at 12281 Intraplex Parkway, Gulfport, Mississippi.

Commissioners present: Sharon Bentz-Mustered, Sam LaRosa, Jim Brashier, Mark Schloegel, John "Shorty" Sneed (*entered as noted*), Brian Gollott, Jennifer Burke and Frankie Castiglia.  
Commissioners absent: President John Atherton, Warren Conway and Sara Miller.

Staff members present: Executive Director Bill Hessell, Wade Jones, Paula Delcambre, Barbara Rominger, Brandi Hough and Michelle Walker as recording secretary. Dr. Stephen Whitt, Executive Director with the Innovation Center was also present.

Consultants present: Legal Counsel Russ Nobile, Don Clark with DCC Consultants, David Machado with Machado | Patano, Jeff Riopelle with Knesal Engineering and Chad Jordan with Clear Water Solutions.

The media was notified of this meeting.

**I. CALL TO ORDER**

Commissioner Bentz-Mustered called the meeting to order at this time.

**II. AGENDA ADJUSTMENTS**

Move Marketing & Industrial after finance.

**III. INTRODUCTION OF GUESTS**

Cindy Lamb with Pickering Engineering.

**IV. MEETING MINUTES**

Motion was made by Commissioner Castiglia and seconded by Commissioner Burke to acknowledge receipt and approve the Board of Commissioners regular meeting minutes from September 22, 2015 and special meeting minutes September 22, 2015. After discussion, the motion carried unanimously.

**COMMITTEE REPORTS**

**A. Innovation Center**

Stephen Whitt provided a report on the current status of the Innovation Center.

**B. Administrative, Engineering & Maintenance**

- **North Harrison County Industrial Complex (NHCIC) Update**

- Jeff Riopelle gave an update on NHCIC.  
(*Commissioner Sneed entered at this time*)

- **Modification #7 – Knesal Contract**

Modification #7 was tabled from the September Commission meeting. Commissioner Schloegel made a motion to take it off the table and seconded by Commissioner Castiglia.

Commissioner LaRosa made a motion to pay the additional amount of \$15,247.20 for modification #7 and seconded by Commissioner Schloegel. Motion passed with a 7-1 affirmative vote. Commissioner Burke abstained.

- **Report on Meeting with MDEQ**

Don Clark gave an update on the meeting with MDEQ regarding the violations in Bernard Bayou Industrial District (BBID).

Commissioner Brashier made a motion for staff to notify MDEQ and Harrison County Utility Authority to let them know that HCDC is going to keep the water & sewer system and seconded by Commissioner Castiglia. After discussion, the motion carried unanimously.

- **Railroad Spur Repair**

Commissioner LaRosa made a motion to accept Continental Rail for the lowest quote for railroad spur repair and seconded by Commissioner Burke. After discussion, motion passed with a 5-3 affirmative vote. Commissioner Sneed, Schloegel and Brashier abstained.

### C. Finance

- **Operations Financial Statements for September 2015**

Commissioner Sneed made the motion to approve all Operation statements for September 2015 and Commissioner LaRosa seconded the motion. After discussion, the motion carried unanimously.

- **Utilities Financial Statements for September 2015**

Commissioner Sneed made the motion to approve all Utility statements for September 2015 and Commissioner LaRosa seconded the motion. After discussion, the motion carried unanimously.

- **Operations Claims for September 2015**

Commissioner Sneed made a motion to approve all claims for Operation for September 2015 and hold Knesal's pay app #19 & 20 for the North Park until completion and Commissioner Castiglia seconded the motion. After discussion, the motion carried unanimously.

- **Utilities Claims for September 2015**

Commissioner Sneed made the motion to approve all claims for Utilities for September 2015 and Commissioner Burke seconded the motion. After discussion, the motion carried unanimously.

Commissioner Sneed made a motion that staff engages with Clearwater Solutions short term/long term capital expenses to operate and include billing the jail and seconded by Commissioner Schloegel. After discussion, the motion carried unanimously.

**D. Marketing & Industrial**

Commissioner Castiglia made a motion to consider going into executive session to discuss prospects and seconded by Commissioner Burke.

Commissioner Burke made a motion to go into Executive session and seconded by Commissioner Sneed.

Entered executive session 9:30.

Exited executive session 10:00.

No action taken.

**V. Directors Report**

- Bill Hessell provided a director's report.

**VI. Old/New Business**

**VII. Legal**

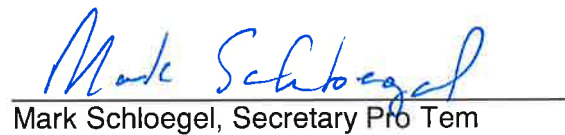
**VIII. ADJOURN**

There being no further business to come before the Commission, the meeting adjourned at 10:15 am.



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John W. Atherton, President



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Mark Schloegel, Secretary Pro Tem