

**MINUTES**  
**HARRISON COUNTY DEVELOPMENT COMMISSION**  
**November 22, 2016**

The regular November meeting of the Harrison County Development Commission was called to order at 8:26 am on Tuesday November 22, 2016 in the Conference Room of the Harrison County Development Commission located at 12281 Intraplex Parkway, Gulfport, Mississippi.

Commissioners present: President Mark Schloegel, John Atherton (*exited as noted*), Frankie Castiglia, Cliff Kirkland, Brian Gollott, John "Shorty" Sneed (*entered as noted*), Rip Daniels, Sharon Bentz-Mustered, and Jimmy Levens. Commissioners absent: Warren Conway, Sam LaRosa, and Jennifer Burke.

Staff members present: Executive Director Bill Hessel, Paula Delcambre, Wade Jones, Brandi Hough, Dana Burdine, Marcia Crawford and Michelle Walker as recording secretary. Dr. Stephen Whitt, Executive Director with the Innovation Center was also present.

Consultants present: Legal Counsel Jim Simpson and Don Clark with DCC Consultants.

The media was notified of this meeting.

**I. CALL TO ORDER**

Commissioner Schloegel called the meeting to order at this time.

**II. AGENDA ADJUSTMENTS**

Remove the request to lease land in Pass Christian Industrial Park (PCIP)  
Add Greg Cullom with HUB Insurance after Guest/Comments.

**III. INTRODUCTION OF GUESTS**

Cindy Lamb and Andy Phelan with Pickering Engineering, Bobby Knesal and Darrel Wilson with Utility Partners, Lindsay Ward with SMPDD and Greg Cullom with HUB Insurance.

**IV. MEETING MINUTES**

Motion was made by Commissioner Castiglia and seconded by Commissioner Atherton to acknowledge receipt and approve the Board of Commissioners regular meeting minutes from October 25, 2016. After discussion, the motion carried unanimously.  
(*Commissioner Sneed entered at this time*)

- **HUB Insurance**

- Greg Cullom gave an update on annual insurance policy, which included a reduction in premium for 2017.

## V. Vote Items

### COMMITTEE REPORTS

#### A. Marketing & Industrial

- **BoS Meeting**  
Bill Hessell gave an update on the BoS meeting and the approval of Freeport Warehouse exemptions for Chemours and Goldin Metals.
- **Wade Jones Report**  
Wade Jones gave an update on Marketing.  
*(Commissioner Atherton exited at this time)*

#### B. Innovation Center

Stephen Whitt provided a report on the current status of the Innovation Center.

#### C. Administrative, Engineering & Maintenance

- **KCS Proposal**  
Bill Hessell gave an update on KCS. Still no agreement on rail repairs.
- **Final Report on Water/Sewer Systems**  
Andy Phelan gave an update on Water/Sewer Systems.
- **In-House Water/Sewer**  
Discuss the in-house water/sewer issue and staff will provide more information during a future Admin/Engineering Committee meeting.

#### D. Finance

- **Operations Financial Statements for October 2016**  
Commissioner Sneed made the motion to approve all Operation statements for October 2016 and Commissioner Levens seconded the motion. After discussion, the motion carried unanimously.
- **Utilities Financial Statements for October 2016**  
Commissioner Sneed made the motion to approve all Utility statements for October 2016 and Commissioner Levens seconded the motion. After discussion, the motion carried unanimously.
- **Operations Claims for October 2016**  
Commissioner Sneed made a motion to approve all claims for Operations for October 2016 and Commissioner Castiglia seconded the motion. After discussion, the motion carried unanimously.
- **Utilities Claims for October 2016**  
Commissioner Sneed made the motion to approve all claims for Utilities for October 2016 and Commissioner Castiglia seconded the motion. After discussion, the motion carried unanimously.

**VI. Directors Report**

- Bill Hessel provided a director's report.

**VII. Old/New Business**

**VIII. Legal**

**IX. ADJOURN**

There being no further business to come before the Commission, the meeting adjourned at 9:50 am.

  
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Mark Schloegel, President

  
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John "Shorty" Sneed, Secretary