

**MINUTES**  
**HARRISON COUNTY DEVELOPMENT COMMISSION**  
**March 17, 2015**

The regular March meeting of the Harrison County Development Commission was called to order at 8:25 am on Tuesday March 17, 2015 in the Conference Room of the Harrison County Development Commission located at 12281 Intraplex Parkway, Gulfport, Mississippi.

Commissioners present: President John Atherton, Sam LaRosa (*exited as noted*), Jim Brashier, Brian Gollott, Mark Schloegel (*exited as noted*) and Jennifer Burke. Commissioners absent: Sara Miller, Warren Conway, John "Shorty" Sneed, Sharon Bentz-Mustered and Frankie Castiglia.

Staff members present: Executive Director Bill Hessell, Wade Jones, Barbara Rominger, Paula Delcambre, Claire Dugger and Michelle Walker as recording secretary. Stephen Whitt, Executive Director with the Innovation Center was also present.

Consultants present: Legal Counsel Jim Simpson, Don Clark with DCC Consultants, David Machado with Machado/Patano, Jeff Riopelle with Knesal Engineering.

The media was notified of this meeting.

**I. CALL TO ORDER**

Commissioner Atherton called the meeting to order at this time.

**II. AGENDA ADJUSTMENTS**

Move the Audit under Committee Reports.

**III. INTRODUCTION OF GUESTS**

Jerry Levens and Nick Kollath with AVL, Craig Seymour and John Bernini with RKG Associates, Belinda Littlewood, John Feinstein, Ray Clark and Jarard Ward with Ward Development.

**IV. MEETING MINUTES**

Motion was made by Commissioner Gollott and seconded by Commissioner Brashier to acknowledge receipt and approve the Board of Commissioners regular meeting minutes from February 24, 2015. After discussion, the motion carried unanimously.

**COMMITTEE REPORTS**

**Audit Presentation**

Jerry Levens presented the 2014 audit for HCDC. Mr. Levens made suggestions and recommendations on how to improve HCDC's practices in the future. Commissioner LaRosa made a motion to accept the audit report as presented and seconded by Commissioner Schloegel. After discussion, the motion carried unanimously.

## **A. Marketing & Industrial**

- **Presentation by Ward Development**

Ward Development team made a presentation on their proposed development located adjacent to the south ROW of U.S. Interstate 10 between Canal Road and U.S. Highway 49. This multi use development will include retail, residential and industrial uses. Mr. Ward asked for support of this project and Commissioner Schloegel made a motion for Jim Simpson to draft a resolution for the commission in support of the Ward Development project and seconded by Commissioner LaRosa. After discussion, the motion carried unanimously.

- **Economic Director's Report**

Wade Jones gave an Economic Development report.

- **Report on Leadership Group Meeting**

Commissioner Atherton gave an overview of its first workshop of the Leadership Group. Dates and times for following meeting will be provided at the next Commission meeting. Commissioner Schloegel stated that he thought the meeting was a good first step.

## **B. Innovation Center**

Stephen Whitt provided a report on the current status of the Innovation Center.

## **C. Administrative, Engineering & Maintenance**

- **Report on Accident at Water Tank #1**

Bill Hessel gave an update on the accident at water tank #1. A driver lost control of his vehicle and struck the building on site and destroyed building & controls. Driver had injuries and was taken to the hospital.

- **Approve Louis Smith Quotes to Rebuild Structure at Cowan/Lorraine Water Tank**

Commissioner LaRosa made a motion to contact Travelers Insurance and inform them the lowest bid to rebuild structure at Cowan/Lorraine Water Tank was Louis Smith Construction (\$29,250.00) after notification new construction to rebuild existing foot print to start and Commissioner Burke seconded the motion. After discussion, the motion carried unanimously.

Commissioner LaRosa made a motion that all future bids over \$10,000.00 shall be sent to Mississippi Procurement Center and seconded by Commissioner Schloegel. After discussion, the motion carried unanimously.

- **Approve Low Bid for Maintenance Building at NHCIC**

Commissioner Burke made a motion to approve the low bidder, Louis Smith Construction (\$39,000.00) for maintenance building at the NHCIC and seconded by Commissioner Schloegel. After discussion, the motion carried unanimously.

- **North Harrison County Industrial Complex (NHCIC) Update**

Jeff Riopelle and David Machado gave an update on NHCIC.

**D. Finance**

- **Operations & Utilities Financial Statements for February 2015**

Commissioner LaRosa made the motion to approve all financial statements for Operation and Utilities for February 2015 and Commissioner Schloegel seconded the motion. After discussion, the motion carried unanimously.

- **Operations Claims for February 2015**

Commissioner LaRosa made a motion to approve all claims for Operation for February 2015 and Commissioner Schloegel seconded the motion. After discussion, the motion carried unanimously.

- **Utilities Claims for February 2015**

Commissioner LaRosa made the motion to approve all claims for Utilities for February 2015 and Commissioner Schloegel seconded the motion.

After discussion, the motion carried unanimously.

*(Commissioner Schloegel and LaRosa exited at this time)*

**V. Directors Report**

- Bill Hessel provided a director's report.

**VI. Old/New Business**

**VII. Legal**

**VIII. ADJOURN**

There being no further business to come before the Commission, the meeting adjourned at 10:30 am.



John W. Atherton, President



Mark Schloegel, Secretary Pro Tem