

**MINUTES**  
**HARRISON COUNTY DEVELOPMENT COMMISSION**  
**January 24, 2017**

The regular January meeting of the Harrison County Development Commission was called to order at 8:25 am on Tuesday January 24, 2017 in the Conference Room of the Harrison County Development Commission located at 12281 Intraplex Parkway, Gulfport, Mississippi.

Commissioners present: President Mark Schloegel, Jennifer Burke, Cliff Kirkland, Brian Gollott, John "Shorty" Sneed (*entered as noted*), Rip Daniels (*exited as noted*), Sharon Bentz-Mustered, John Atherton (*exited as noted*) and Jimmy Levens. Commissioners absent: Warren Conway, Sam LaRosa and Frankie Castiglia.

Staff members present: Executive Director Bill Hessel, Paula Delcambre, Wade Jones, Dana Burdine, Brandi Hough and Michelle Walker as recording secretary. Dr. Stephen Whitt, Executive Director with the Innovation Center was also present.

Consultants present: Legal Counsel Jim Simpson and Don Clark with DCC Consultants.

The media was notified of this meeting.

**I. CALL TO ORDER**

Commissioner Schloegel called the meeting to order at this time.

**II. AGENDA ADJUSTMENTS**

Move Marketing to the end of the agenda.

Add to Financials the approval of 2 checks for Walker Construction and MS Procurement Center.

**III. INTRODUCTION OF GUESTS**

Cindy Lamb with Pickering Engineering and Brent and Leonard Busby with Busby Companies.

**IV. MEETING MINUTES**

Motion was made by Commissioner Atherton and seconded by Commissioner Daniels to acknowledge receipt and approve the Board of Commissioners regular meeting minutes from January 24, 2016. After discussion, the motion carried unanimously.

**V. Vote Items**

- Tax abatement for Insight  
Bill Hessel gave an update on the tax abatement.

**COMMITTEE REPORTS**

**A. Innovation Center**

*(Commissioner Sneed entered at this time)*

Stephen Whitt provided a report on the current status of the Innovation Center.

## B. Administrative, Engineering & Maintenance

- **Busby Signs**  
Brent and Leonard Busby gave a presentation on Busby Signs.
- **Spread on Minutes Electronic Vote**  
Commissioner Burke made a motion for the electronic vote on the Bank Stabilization to install storm drain on south bank of Seaway and seconded by Commission Atherton. After discussion, the motion carried unanimously.  
*(Commissioner Daniels exited at this time)*

## C. Finance

- **Operations Financial Statements for December 2016**  
Commissioner Sneed made the motion to approve all Operation statements for December 2016 and Commissioner Levens seconded the motion. After discussion, the motion carried unanimously.
- **Utilities Financial Statements for December 2016**  
Commissioner Sneed made the motion to approve all Utility statements for December 2016 and Commissioner Levens seconded the motion. After discussion, the motion carried unanimously.
- **Operations Claims for December 2016**  
Commissioner Sneed made a motion to approve all claims for Operations for December 2016 and Commissioner Levens seconded the motion. After discussion, the motion carried unanimously.
- **Utilities Claims for December 2016**  
Commissioner Sneed made the motion to approve all claims for Utilities for December 2016 and Commissioner Atherton seconded the motion. After discussion, the motion carried unanimously.
- **Check for Walker Construction**  
Commissioner Sneed made a motion to approve the check for Walker Construction in the amount of \$14,897.10 FEMA will reimburse HCDC and seconded by Commissioner Burke. After discussion, the motion carried unanimously.
- **Mississippi Procurement Center**  
Commissioner Sneed made a motion to approve the MS Procurement Center annual check in the amount of \$15,000.00 and seconded by Commissioner Burke. After discussion, the motion carried unanimously.  
*(Commissioner Atherton exited at this time)*

## VI. Directors Report

- Bill Hessell provided a director's report.

**VII. Old/New Business**

o **Revised Code of Ethics**

Bill Hessel revised the code of ethics. Commissioner Levens made a motion to accept the revised code of ethics and seconded by Commissioner Kirkland. After discussion, the motion carried unanimously.

**VIII. Legal**

o **Wade Jones Marketing Report**

Commissioner Sneed made a motion to consider going into Executive Session to discuss a prospect and seconded by Commissioner Burke. After discussion, the motion carried unanimously.

Commissioner Sneed made a motion to go into Executive Session to discuss a prospect and seconded by Commissioner Burke. After discussion, the motion carried unanimously.

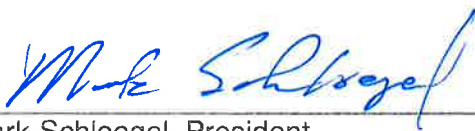
Entered into Executive Session 9:35.

Exited Executive Session 10:00.

No action taken.

**IX. ADJOURN**

There being no further business to come before the Commission, the meeting adjourned at 9:40 am.



Mark Schloegel, President



John "Shorty" Sneed, Secretary