

MINUTES
HARRISON COUNTY DEVELOPMENT COMMISSION
January 20, 2015

The regular January meeting of the Harrison County Development Commission was called to order at 8:20 am on Tuesday January 20, 2015 in the Conference Room of the Harrison County Development Commission located at 12281 Intraplex Parkway, Gulfport, Mississippi.

Commissioners present: Sam LaRosa, Jennifer Burke, Brian Gollott, Mark Schloegel, John "Shorty" Sneed, Jim Brashier, Sharon Bentz-Mustered, Warren Conway and John Atherton.
Commissioners absent: Sara Miller and Frankie Castiglia.

Staff members present: Executive Director Bill Hessell, Wade Jones, Barbara Rominger, Paula Delcambre, Claire Dugger and Michelle Walker as recording secretary. Stephen Whitt, Executive Director with the Innovation Center was also present.

Consultants present: Don Clark with DCC Consultants, David Machado with Machado/Patano, Jeff Riopelle with Knesal Engineering and Brent Stauffer with Clear Water Solutions.

The media was notified of this meeting.

I. CALL TO ORDER

Commissioner Atherton called the meeting to order at this time.

II. AGENDA ADJUSTMENTS

III. INTRODUCTION OF GUESTS

Allison Beasley with SMPDD and Jack Norris with Gulf Coast Business Council.

IV. MEETING MINUTES

Motion was made by Commissioner Conway and seconded by Commissioner Burke to acknowledge receipt and approve the Board of Commissioners from the regular meeting minutes from January 20, 2014 and special meeting minutes December 22, 2014. After discussion, the motion carried unanimously.

COMMITTEE REPORTS

A. Marketing & Industrial

- **Website Update**
Commissioner Schloegel gave an update on the website.
- **Project Leadership (Ted Abernathy)**
Paula Delcambre gave an update on project leadership.

B. Innovation Center

Stephen Whitt provided a report on the current status of the Innovation Center.

C. Administrative, Engineering & Maintenance

- **Secretary Pro Tem**
Commissioner Brashier made a motion for Commissioner Schloegel to be Secretary Pro Tem and seconded by Commissioner Sneed. After discussion, the motion carried unanimously.
- **Maintenance Building / for NHCIC**
Commissioner Bentz-Mustered made a motion for Don to put together a set of specifications that are appropriate for the construction maintenance facility for NHCIC. Specifications should be provided to at least 3 to 4 bidders for quotes and motion was seconded by Commissioner LaRosa. After discussion, the motion carried unanimously.
- **Restore Act**
Bill Hessel gave an update on Restore Act.

D. Finance

- **Operations & Utilities Financial Statements for December 2014**
Commissioner Sneed made the motion to approve all claims for Operation and Utilities for December 2014 and Commissioner Conway seconded the motion. After discussion, the motion carried unanimously.
- **Operations Claims for December 2014**
Commissioner Sneed made a motion to approve all claims for Operation for December 2014 and Commissioner Burke seconded the motion. After discussion, the motion carried unanimously.
- **Utilities Claims for December 2014**
Commissioner Sneed made the motion to approve all claims for Utilities for December 2014 and Commissioner LaRosa seconded the motion. After discussion, the motion carried unanimously.
- **Renewal CD currently at Charter Bank**
Commissioner Sneed made a motion to leave the 2.3 million dollar CD at Charter Bank and seconded by Commissioner Conway. After discussion, the motion carried unanimously.

V. Directors Report

- **Update on NHCIC**
Commissioner Schloegel made a motion to authorize staff to approve a change order prior to the next Commission meeting as long as it's within the Engineers estimate of \$100,000.00 and seconded by Commissioner Sneed. After discussion, the motion carried unanimously.

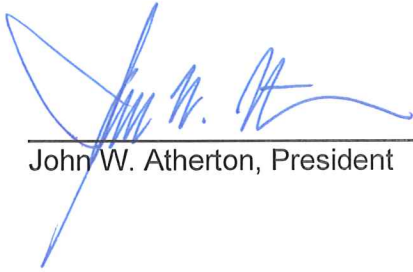
- Bill Hessel provided a director's report.

VI. Old/New Business

VII. Legal

VIII. ADJOURN

There being no further business to come before the Commission, the meeting adjourned at 9:45 am.



John W. Atherton, President



Mark Schloegel, Secretary Pro Tem