

MINUTES
HARRISON COUNTY DEVELOPMENT COMMISSION
February 24, 2015

The regular February meeting of the Harrison County Development Commission was called to order at 8:27 am on Tuesday February 24, 2015 in the Conference Room of the Harrison County Development Commission located at 12281 Intraplex Parkway, Gulfport, Mississippi.

Commissioners present: Sam LaRosa, Sara Miller, Brian Gollott, Mark Schloegel, John "Shorty" Sneed, Sharon Bentz-Mustered and John Atherton. Commissioners absent: Jim Brashier, Warren Conway, Jennifer Burke and Frankie Castiglia.

Staff members present: Executive Director Bill Hessell, Wade Jones, Barbara Rominger, Paula Delcambre, Claire Dugger and Michelle Walker as recording secretary. Stephen Whitt, Executive Director with the Innovation Center was also present.

Consultants present: Legal Counsel Jim Simpson, Don Clark with DCC Consultants, David Machado with Machado/Patano, Jeff Riopelle with Knesal Engineering.

The media was notified of this meeting.

I. CALL TO ORDER

Commissioner Atherton called the meeting to order at this time.

II. AGENDA ADJUSTMENTS

Add to Marketing - resolution for Jerry Olague.

Add to The Innovation Center – audit report.

Add to Admin, Engineering & Maintenance – payment for City of Gulfport, Seaway Road.

III. INTRODUCTION OF GUESTS

Allison Beasley with SMPDD and Keith Fulton with TACKL Technologies, Inc.

IV. MEETING MINUTES

Motion was made by Commissioner Sneed and seconded by Commissioner Schloegel to acknowledge receipt and approve the Board of Commissioners from the regular meeting minutes from January 20, 2015 and special meeting minutes December 22, 2014. After discussion, the motion carried unanimously.

COMMITTEE REPORTS

A. Marketing & Industrial

- **TACKL Technologies, Inc. Tax Exemption Request**
Commissioner Schloegel made a motion to approve the tax exemption that complies with this adopted abatement policy and recommend it to the Board of Supervisors for approval and seconded by Commissioner Sneed. After discussion, the motion carried unanimously.
- **Business Development Report**

Wade Jones gave a Business Development Report.

- **TCB Lease Agreement**

Were not enough Commissioners to vote for the TCB Lease Agreement.

- **Update of Organization of HCDC**

Paula Delcambre gave an update of Organization of HCDC. The first meeting of this leadership groups will be March 13th at the Knights Foundation.

- **Letter for Procurement Technical Assistance Program**

Commissioner Schloegel made a motion to support the South MS Procurement Technical Assistance Program FY 2015 for \$15,000 and seconded by Commissioner Sneed. After discussion, the motion carried unanimously.

- **Jerry Olague**

Commissioner Sneed made a motion to adopt a resolution to present to Jerry Olague's wife of his services to the Retiree Partnership Program and seconded by Commissioner Schloegel. After discussion, the motion carried unanimously.

B. Innovation Center

Stephen Whitt provided a report on the current status of the Innovation Center.

- **Audit Report**

Commissioner LaRosa made a motion to accept and spread in minutes the Biloxi Economic Development Foundation audit for 2013 / 2014 and seconded by Commissioner Sneed. After discussion, the motion carried unanimously.

C. Administrative, Engineering & Maintenance

- **Expiration of Commissioner's Terms**

Commissioner Sneed made a motion to change the Expiration of Commissioner's Terms from October 31 that is presently used to December 31 to comply with calendar year and seconded by Commissioner Miller. After discussion, the motion carried unanimously.

- **Update on NHCIC**

David Machado and Jeff Riopelle gave an update on NHCIC.

- **Change Oder for Roadway Base**

Commissioner Schloegel made a motion based on staffs review and recommendation to approve the change order for roadway base and seconded by Commissioner Gollott. After discussion, the motion carried unanimously.

- **Covington Resignation**

Jeff Riopelle gave an update on Covington Resignation.

- **Open House for Gulf Ship**

Bill Hessel gave an update on the Open House for Gulf Ship.

- **Payment for City of Gulfport – Seaway Road**

Commissioner Schloegel made a motion to approve payment in the amount of \$731,759.00 to City of Gulfport for MDOT match to construction the Seaway Road west expansion and seconded by Commissioner LaRosa. After discussion, the motion carried unanimously.

D. Finance

- **Operations & Utilities Financial Statements for January 2015**

Commissioner Sneed made the motion to approve all claims for Operation and Utilities for January 2015 and Commissioner LaRosa seconded the motion. After discussion, the motion carried unanimously.

- **Operations Claims for January 2015**

Commissioner Sneed made a motion to approve all claims for Operation for January 2015 and Commissioner LaRosa seconded the motion. After discussion, the motion carried unanimously.

- **Utilities Claims for January 2015**

Commissioner Sneed made the motion to approve all claims for Utilities for January 2015 and Commissioner LaRosa seconded the motion. After discussion, the motion carried unanimously.

V. Directors Report

- Bill Hessel provided a director's report.

VI. Old/New Business

VII. Legal

VIII. ADJOURN

There being no further business to come before the Commission, the meeting adjourned at 9:50 am.



John W. Atherton, President



Mark Schloegel, Secretary Pro Tem