

MINUTES
HARRISON COUNTY DEVELOPMENT COMMISSION
December 20, 2016

The regular December meeting of the Harrison County Development Commission was called to order at 11:15 am on Tuesday December 20, 2016 in the Conference Room of the Harrison County Development Commission located at 12281 Intraplex Parkway, Gulfport, Mississippi.

Commissioners present: President Mark Schloegel, Warren Conway (*entered as noted*), Frankie Castiglia Cliff Kirkland, Brian Gollott, John "Shorty" Sneed, Rip Daniels, Sharon Bentz-Mustered(*entered as noted*), Sam LaRosa and Jimmy Levens. Commissioners absent: Jennifer Burke and John Atherton.

Staff members present: Executive Director Bill Hessell, Paula Delcambre, Wade Jones, Dana Burdine, Brandi Hough and Michelle Walker as recording secretary. Dr. Stephen Whitt, Executive Director with the Innovation Center was also present.

Consultants present: Legal Counsel Jim Simpson and Don Clark with DCC Consultants.

The media was notified of this meeting.

I. CALL TO ORDER

Commissioner Schloegel called the meeting to order at this time.

II. AGENDA ADJUSTMENTS

Move Marketing to the end of the agenda.

III. INTRODUCTION OF GUESTS

Cindy Lamb with Pickering Engineering, Bobby Knesal and with Utility Partners and Patty Ursy with The Innovation Center.

IV. MEETING MINUTES

Motion was made by Commissioner Castiglia and seconded by Commissioner Daniels to acknowledge receipt and approve the Board of Commissioners regular meeting minutes from November 22, 2016. After discussion, the motion carried unanimously.

V. Vote Items

COMMITTEE REPORTS

A. Innovation Center

(Commissioner Conway entered at this time)

Stephen Whitt provided a report on the current status of the Innovation Center. Commissioner Castiglia made a motion to allow Stephen Whitt with the (TIC) to spend up to an amount of \$25,000.00 for the walkways for the modular office space and seconded by Commissioner Levens. After discussion, the motion carried unanimously.

B. Administrative, Engineering & Maintenance

- **Update on In-House Water/Sewer**
(Commissioner Bentz-Mustered entered at this time)
Commissioner Levens on behalf of the Engineering Committee recommended a proposal from Utility Partners to provide contract labor for one year to HCDC for the purpose of in-house operation of the water/sewer systems. Their price was \$126,900.00 per year for two laborers and a vehicle. 3-Enterprises LLC also had submitted a proposal for a cost of \$105,600.00 per year. After discussion concerning the experience of each company the Commission voted to award the contract to Utility Partners by a vote of 6 to 4. Commissioners Castiglia, Conway, Bentz-Mustered, Schloegel, Levens and Sneed voted yea. Commissioners Kirkland, Daniels, LaRosa and Gollott voted nay.
- **Declare Emergency for Long Beach Treatment Plant (LBTP) Repair**
Commissioner Castiglia made a motion to declare an emergency for the Long Beach Treatment Plant repair to include the draining of the treatment plant and any repair necessary to fix arm and seconded by Commissioner Levens. After discussion, the motion carried unanimously.

C. Finance

- **Operations Financial Statements for November 2016**
Commissioner LaRosa made the motion to approve all Operation statements for November 2016 and Commissioner Sneed seconded the motion. After discussion, the motion carried unanimously.
- **Utilities Financial Statements for November 2016**
Commissioner LaRosa made the motion to approve all Utility statements for November 2016 and Commissioner Sneed seconded the motion. After discussion, the motion carried unanimously.
- **Operations Claims for November 2016**
Commissioner Sneed made a motion to approve all claims for Operations for November 2016 and Commissioner Conway seconded the motion. After discussion, the motion carried unanimously.
- **Utilities Claims for November 2016**
Commissioner LaRosa made the motion to approve all claims for Utilities for November 2016 and Commissioner Conway seconded the motion. After discussion, the motion carried unanimously.

VI. Directors Report

- Bill Hessell provided a director's report.

VII. Old/New Business

○ **Revised Code of Ethics**

Bill Hessell gave an update on the code of ethics. Items 2 and 13 are the new ethics. Bill Hessell will remove item 13 and bring it back in the January 2017 meeting for Commissioners to adopt.

○ **Election of 2017 Officers**

Commissioner Castiglia made a motion move the 2016 officers served an additional term for 2017 and seconded by Commissioner Daniels. After discussion, the motion carried unanimously.

VIII. Legal

• **Wade Jones Marketing Report**

Commissioner Sneed made a motion to consider going into Executive Session to discuss a prospect and seconded by Commissioner Conway. After discussion, the motion carried unanimously.

Commissioner Sneed made a motion to go into Executive Session to discuss a prospect and seconded by Commissioner Conway. After discussion, the motion carried unanimously.

Entered into Executive Session 12:25.

Exited Executive Session 12:45.

No action taken.

IX. ADJOURN

There being no further business to come before the Commission, the meeting adjourned at 12:45 am.



Mark Schloegel, President



John "Shorty" Sneed, Secretary