

**MINUTES
HARRISON COUNTY DEVELOPMENT COMMISSION
December 22, 2015**

The regular December meeting of the Harrison County Development Commission was called to order at 8:27 am on Tuesday December 22, 2015 in the Conference Room of the Harrison County Development Commission located at 12281 Intraplex Parkway, Gulfport, Mississippi.

Commissioners present: President John Atherton, Sam LaRosa, Mark Schloegel (*entered as noted*), John "Shorty" Sneed, Brian Gollott, Jim Brashier, Warren Conway, Jimmy Levens and Frankie Castiglia. Commissioners absent: Jennifer Burke, Sharon Bentz-Mustered and Sara Miller.

Staff members present: Executive Director Bill Hessell, Wade Jones, Paula Delcambre, Barbara Rominger, Brandi Hough and Michelle Walker as recording secretary. Dr. Stephen Whitt, Executive Director with the Innovation Center was also present.

Consultants present: Legal Counsel Jim Simpson, Don Clark with DCC Consultants, David Machado with Machado | Patano and Jeff Riopelle with Knesal Engineering.

The media was notified of this meeting.

I. CALL TO ORDER

Commissioner Atherton called the meeting to order at this time.

II. AGENDA ADJUSTMENTS

III. INTRODUCTION OF GUESTS

Cindy Lamb with Pickering Engineering.

IV. MEETING MINUTES

Motion was made by Commissioner Castiglia and seconded by Commissioner Conway to acknowledge receipt and approve the Board of Commissioners regular meeting minutes from October 20, 2015. After discussion, the motion carried unanimously.

COMMITTEE REPORTS

A. Marketing & Industrial

- **Metal Tech-Land Pricing**
Bill Hessell gave an update on Metal Tech-Land Pricing. Commissioners agreed to a price of \$20,000.00 per acre in the North Harrison County Industrial Complex (NHCIIC)
(Commissioner Schloegel entered at this time)
- **Sale 1 Acre-Long Beach Underground, LLC**
Commissioner Castiglia made a motion for the sale of 1 acre in the Long Beach Industrial Park for the price of \$30,000.00 and seconded by Commissioner Schloegel. After discussion, the motion carried unanimously.

- **Tax Abatement Commitment**

Commissioner Conway made a motion to go into Executive Session to discuss 3 prospects and seconded by Commissioner Sneed. Commissioner LaRosa suggested going into Executive Session at the end of the Commission meeting. After discussion, the Commission unanimously agreed to place the Executive Session at the end of the agenda.

- **Economic Director's Report**

Wade Jones gave an Economic Development report.

B. Innovation Center

Stephen Whitt provided a report on the current status of the Innovation Center.

C. Administrative, Engineering & Maintenance

- **North Harrison County Industrial Complex (NHCIC) Update**

Jeff Riopelle gave an update on NHCIC.

- **Authorize Substantial Completion**

Commissioner LaRosa made a motion to authorize substantial completion of the Miller contract for NHCIC and seconded by Commissioner Sneed. After discussion, the motion carried unanimously.

- **Contract Modification to Knesal Engineering Contract**

Commissioner LaRosa made a motion to modify the scope for Knesal Engineering contract to increase the contract by \$2,500.00 and seconded by Commissioner Castiglia. Staff recommended against the increase. After discussion, the motion carried unanimously.

D. Finance

- **Operations Financial Statements for November 2015**

Commissioner Sneed made the motion to approve all Operation statements for November 2015 and Commissioner Schloegel seconded the motion. After discussion, the motion carried unanimously.

- **Utilities Financial Statements for November 2015**

Commissioner Sneed made the motion to approve all Utility statements for November 2015 and Commissioner Conway seconded the motion. After discussion, the motion carried unanimously.

- **Operations Claims for November 2015**

Commissioner Sneed made a motion to approve all claims for Operation for November 2015 and Commissioner Brashier seconded the motion. After discussion, the motion carried unanimously.

- **Utilities Claims for November 2015**

Commissioner Sneed made the motion to approve all claims for Utilities for November 2015 and Commissioner Brashier seconded the motion. After discussion, the motion carried unanimously.

Commissioner Sneed made a motion to spread on the minutes the October 2015 Claims via Email and seconded by Commissioner Schloegel. There was not a Commission meeting in November 2015 due to lack Quorum. After discussion, the motion carried unanimously.

- **Insurance Renewal**

Commissioner Sneed made a motion to accept Fox Everett's insurance renewal and seconded by Commissioner Schloegel. After discussion, the motion carried unanimously.

V. Directors Report

- Bill Hessel provided a director's report.

VI. Old/New Business

Election of Officers

The nominating Committee proposed the following slate of Officers for 2016: Mark Schloegel, President, John Atherton, Vice President, John "Shorty" Sneed, Secretary and Sam LaRosa, Treasurer. Commissioner Conway made a motion to close the nomination and seconded by Commissioner Castiglia. After discussion, the motion carried unanimously.

Commissioner Castiglia made a motion to accept by acclamation the officers as presented and seconded by Commissioner Conway. After discussion, the motion carried unanimously.

Commissioner Conway made a motion to consider going into Executive Session to discuss 3 prospects and seconded by Commissioner Sneed. After discussion, the motion carried unanimously.

Commissioner Conway made a motion to go into Executive Session and seconded by Commissioner Sneed. After discussion, the motion carried unanimously.

Entered Executive Session 9:50.

Exited Executive Session 10:35.

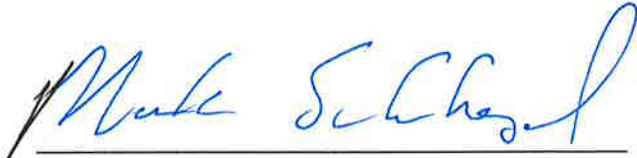
No Action Taken.

Commissioner Sneed made a motion that HCDC does support Project Crawfish HCDC approves and recommends the project to the Board of Supervisors for a ten year tax abatement and seconded by Commissioner LaRosa. After discussion, the motion carried unanimously.

VII. Legal

VIII. ADJOURN

There being no further business to come before the Commission, the meeting adjourned at 10:37 am.



Mark Schloegel, President



John "Shorty" Sneed, Secretary