

**MINUTES**  
**HARRISON COUNTY DEVELOPMENT COMMISSION**  
**August 23, 2016**

The regular August meeting of the Harrison County Development Commission was called to order at 8:25 am on Tuesday August 23, 2016 in the Conference Room of the Harrison County Development Commission located at 12281 Intraplex Parkway, Gulfport, Mississippi.

Commissioners present: President Mark Schloegel, Rip Daniels, Frankie Castiglia, Sam LaRosa, Cliff Kirkland, Brian Gollott, Jennifer Burke, Warren Conway, and Jimmy Levens. Commissioners absent: John Atherton, Sharon Bentz-Mustered, and John "Shorty" Sneed.

Staff members present: Executive Director Bill Hessell, Paula Delcambre, Dana Burdine, and Michelle Walker as recording secretary. Dr. Stephen Whitt, Executive Director with the Innovation Center was also present.

Consultants present: Legal Counsel Jim Simpson, Don Clark with DCC Consultants.

The media was notified of this meeting.

**I. CALL TO ORDER**

Commissioner Schloegel called the meeting to order at this time.

**II. INTRODUCTION OF GUESTS**

Bobby Knesal with Utility Partners, Bill Mitchell with BMA, Cindy Lamb and Andy Phelan with Pickering Engineering.

**III. MEETING MINUTES**

Motion was made by Commissioner Castiglia and seconded by Commissioner Daniels to acknowledge receipt and approve the Board of Commissioners regular meeting minutes from July 26, 2016. After discussion, the motion carried unanimously.

**IV. VOTE ITEMS**

- **Amend Agreement with Jones Walker**  
Marketing Committee made a recommendation to amend the agreement with Jones Walker from 100 hours to 50 hours. Commissioner Burke made a motion to approve the Committee's recommendation and seconded by Commissioner Kirkland. After discussion, the motion carried unanimously.
- **Hire Engineer to Evaluate Treatment Facilities**  
Commissioner Daniels made a motion to table and take back to the Engineering Committee to hire a Engineering Firm to evaluate treatment facilities and seconded by Commissioner Levens. After discussion, the motion carried unanimously.

- **Mayer Electric Supply**  
No action taken due to lack of required members.

## **COMMITTEE REPORTS**

### **A. Marketing & Industrial**

- **Wade Jones Marketing Report**  
Paula Delcambre gave an update on Marketing.

### **B. Innovation Center**

Stephen Whitt provided a report on the current status of the Innovation Center.

### **C. Administrative, Engineering & Maintenance**

- **Bank Stabilization**  
Bill Hessell gave an update on bank stabilization. Commissioners were informed of a \$100,000.00 cost overrun due to rock quantities. Commissioners said to proceed and request dollars from FEMA/MEMA.

### **D. Finance**

- **Operations Financial Statements for July 2016**  
Commissioner LaRosa made the motion to approve all Operation statements for July 2016 and Commissioner Daniels seconded the motion. After discussion, the motion carried unanimously.
- **Utilities Financial Statements for July 2016**  
Commissioner LaRosa made the motion to approve all Utility statements for July 2016 and Commissioner Daniels seconded the motion. After discussion, the motion carried unanimously.
- **Operations Claims for July 2016**  
Commissioner LaRosa made a motion to approve all claims for Operation paid for July 2016 and Commissioner Levens seconded the motion. After discussion, the motion carried unanimously.
- **Utilities Claims for July 2016**  
Commissioner LaRosa made the motion to approve all claims for Utilities for July 2016 and Commissioner Levens seconded the motion. After discussion, the motion carried unanimously.

## **V. Directors Report**

- Bill Hessell provided a director's report.

**VI. Old/New Business**

**VII. Legal**

No new legal issues.

**VIII. ADJOURN**

There being no further business to come before the Commission, the meeting adjourned at 9:25 am.

  
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Mark Schloegel, President

  
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John "Shorty" Sneed, Secretary